



HOLY FAMILY HOSPITAL

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ADMISSION BROCHURE 2026-27

**Diploma in Dialysis Technology Training Programme
(2 Years Course and 6 Months Internship)**



**Learning, Quality Health Care, Compassionate, Selfless Service to the
Suffering Humanity**

Price: Rs. 500/-

Holy Family Hospital, New Delhi, is a 345-bed, multi-specialty healthcare institution, serving the community with a steadfast commitment to medical excellence and patient-centered care. The hospital is run by the New Delhi Holy Family Hospital Society and is managed under the guidance of the Delhi Catholic Archdiocese.

Founded in 1953 by the Medical Mission Sisters, Holy Family Hospital has a rich history of service. It operates as a charitable, non-profit organization registered under the Societies Registration Act XXI of 1860. The principles and values established by the founder, Mother (Dr.) Anna Dengel, continue to inspire and guide every aspect of our healthcare delivery. Training of health personnel was emphasized upon from the beginning; therefore Nursing School was started in 1956 which has now become the Holy Family College of Nursing affiliated to the Delhi University & offering programs: B.Sc. (Hons.) Nursing programme started in the year 2011 under University of Delhi followed by Post Basic B.Sc. Nursing and M.Sc. Nursing courses from the academic session 2016-2017 and NPCC started in 2022.

In 1962, Diploma courses in Medical Laboratory Technology and Diploma in X-ray Technology were started. At present Holy Family Hospital offers a range of Paramedical Programs designed to provide specialized training in healthcare. Our programs include B.Sc. Medical Imaging Technology (started in 2020), B.Sc. Medical Laboratory Technology (started in 2022), Diploma in Dialysis Technology Training (started in 2022), Diploma in Anesthesiology & Critical Care Technology (started in 2023), and Diploma in Medical Record Technology (started in 2020). These courses equip students with the technical expertise and practical skills required for a successful career in the medical field.

Internship as well as house jobs in Medicine, Surgery, Paediatrics and Obstetrics & Gynecology were recognized by the Medical Council of India and DNB training in these specialties was recognized by the National Board of Examinations in 1996.



Our philosophy is centered on " A Caring Attitude," which emphasizes the dignity, respect, and humanity of each individual we serve. At Holy Family, we see our role as not just healthcare providers, but as compassionate partners in the healing journey of our patients.

Vision

To be known as a center providing holistic, competent and ethical super specialty medical care with core values of compassion and empathy.

Mission

Being open and attentive to the signs of the times, the hospital endeavors to respond to the needs of the society by offering its services, even in areas where others hesitate- or fear to tread.

Courses Offered in Allied Health Sciences

For the Academic Session 2026-2027

Course	Duration	Academic Control	No. of Seats	Minimum Qualification
B.Sc.Medical Imaging Technology	3Year	GGSIPIU	15	10+2 of CBSE or equivalent examination with a minimum aggregate of 50% marks in PCB
B.Sc.Medical Lab Technology	3Year	GGSIPIU	10	10+2 of CBSE or equivalent with a minimum aggregate of 50% marks in PCB
Diploma in Medical Record Technology	2 Years + 6 months Internship	CMAI	10	10+2 with English/Aggregate 50% marks (preference for Biology in 10+2) from a recognized regular institution
Diploma in Dialysis Technology Training	2 Years + 6 months Internship	CMAI	10	10+2 of CBSE or equivalent examination with a minimum aggregate of 50% marks in PCB
Diploma in Anaesthesiology & Critical Care Technology	2 Years + 6 months Internship	CMAI	4	10+2 of CBSE or equivalent examination with a minimum aggregate of 50% marks in PCB

Diploma in Dialysis Technology Training

Description of Dialysis Technology Training Programme

Diploma in Dialysis Technology Training Programme course is aimed to train students to become a qualified Dialysis Technician who can play a very important role in ensuring the smooth functioning of a healthcare organization. A dialysis technician is a **medical professional who administers the dialysis procedure**. Technicians work under the supervision of a nurse or nephrologist during dialysis.

Organisation of CMAI Courses and Centres

Course affiliated to the CMAI for the training of "Dialysis Technologists" is co-ordinated by Central Education Board of CMAI. This Board consists of representatives from Executive Committee of CMAI and conveners of training committees.

Course Duration

Diploma in Dialysis Technology Training Programme course is a 2 years full time course followed by 6 months Internship. The candidate must complete the course and pass all Theory and Practical Examinations.

Eligibility

- **Age :-** The candidate must have completed 17 years of age and must be less than 27 years of age as on 01/06/2026
- **Educational Qualification :-** The applicant should have passed 10+2 Examination or its equivalent from a recognized University or Board of Education with a minimum aggregate of 50% marks in physics, chemistry, biology and english, provided the candidate has passed in each subject separately.

Details of Courses offered by DTTC of CMAI

I Year

Sections	Year	Subject
I	First year	Anatomy, Physiology
II	First Year	Nutrition & Biochemistry
III	First Year	Principles of Nursing & Pharmacology
IV	First Year	Dialysis Technology – Part –I
V	Second year	Microbiology & Pathology
VI	Second Year	Concepts of Diseases & Outline of Clinical Evaluation with BLS
VII	Second Year	Dialysis Technology – Part II
VIII	Second Year	Practical with Viva Voce
Practical and Viva Voce at the end of II year training.		

EXAMINATION

Controller of examinations: (For well-established training committees)

Question papers: Question papers on each subject consist of two parts, part 1 containing questions involving short answers and definitions for forty marks and part 2 consisting of relatively long questions for sixty marks. Duration of each paper (part 1 and 2 put together) is three hours.

Evaluation: One examiner for each subject shall evaluate the answer sheet. Pass mark for each section shall be 50%.

Revaluation: Revaluation of answer sheets after the publication of results will be permitted on request from the candidate through the Head of the Training Centers with the necessary fee fixed by the committee from time to time. The request for re-evaluation should reach the Convener / Controller of Examination, through the Head of the Institution within three weeks from the date of the letter declaring the marks.

Any candidate who intends to get his or her grievance redressed by the convener or controller of examinations must forward his request through the training center from where he/she was trained. Complaints sent directly to the convener or controller of examinations will not be entertained.

Fee Structure 2026-27

Diploma in Dialysis Technology Training Programme		
1.	Registration Fee	10000
2.	Tuition Fee	62500
3.	Examination Fee	5000
4.	Library Fee	3000
5.	Uniform Fee	5000
6.	Other Activity	5000
7.	Total:	90500
		(For 2 Years)

XI. OTHER FEES:

1. The students have to pay mess charges Rs. 2000/- per Month in advance by 7th of each month. This amount is subject to change according to the hospital policy. During the period of annual leave, mess money will not be charged.
2. Medical Examination fees to be paid separately.
3. Vaccination charges – Hepatitis B and Chicken Pox to be paid separately.

RULES & REGULATIONS

The following rules and regulations are expected to be strictly adhered by the students. Misconduct in any form may result in strict disciplinary action, including expulsion.

Leave rules

1. All leaves will be sanctioned by the Head of the Department.
2. Annual Leave : 30 days per year at the convenience of department.
3. Festival Leave : 9 days per year.
4. Sick Leave : 10 days per (Non-cumulative)
5. Time lost in excess of sick leave is made up from the annual leave.
6. Medical Leave can only be granted by the hospital staff physicians and the student is to get this ratified from the Head of the Department.

Medical Facilities

Free Medical Facilities up to Rs. 10000 /- per year (Non-Cumulative). These Medical Facilities are available for 2 years only.

Dress Code

1. Student should be in uniform during training hours and maintain personal cleanliness and neatness.
2. Students are required to display their Identity Cards issued by the Hospital.
3. Students should not wear any valuable jewelry and other accessories during training hours.

Hostel Accommodation

1. Hostel Accommodation will be provided to out-station students only, if available. Additional hostel maintenance charges will be added.
2. Those provided hostel must follow all rules and regulations of the hostel.

Departmental Postings

1. Students should punch their incoming & outgoing biometric attendance daily.
2. Late coming of 3 times in a month will amount to cancellation of half day from the assigned leave. Further, regularly late coming more than 3 times in a month will be liable to disciplinary action.
3. During the course, the students are expected to perform all work assigned by Head of the Department. Further, they are to adhere to their duty timings.
4. Students are not allowed to leave their assigned area of duty without prior permission from the Head of the department/ Nursing In-charge of the Dialysis Unit
5. Students are not authorized to attest or verify any record of the patients, and communicate or deliver any information of the patient to anyone particularly outsider.
6. Students are not allowed to take photo of any patient's record in their mobile phones.

Schedule & Attendance

Students will be on a rotation schedule for their clinical experience, which covers 8-9 hrs/day, six days/week, including class room lectures and refreshment breaks. They will be on any shift –day, Sunday or evening. Students should have 100 % class attendance. Absence from class may be permitted by the Head of The Department/Nursing In-charge.

Miscellaneous

1. Students are not allowed to use mobile phone during training hours. Those violating this rule are liable to have their phones confiscated.
2. Students are not allowed to continue any other academic course during their training period in this Hospital or elsewhere. No leave will be permitted for any other course / training.
3. Students are expected to observe universal precautions against communicable diseases.
4. Students are required to complete clearance formalities upon completion or discontinuation of the course.
5. Mark Sheet and Certificates of each candidate will be verified from the respective boards. Any student found having submitted fake mark sheets / certificate shall be expelled from the course at any stage and shall not be entitled for any refund of fee.

Changes / Additions to Rules and Regulations.

These Rules and Regulation may be amended / changed by the Hospital at any time without notice and the students will abide by those amended / changed rules.

APPLICATION PROCEDURE

1. To apply for the course, fill application Form enclosed with this prospectus.
2. The Application Form should be supported by duly self-attested photocopies of all relevant mark sheets and certificates.
3. Candidates are required to affix a recent copy of their passport-size photograph on the Application Form and another copy of the same photograph with their name and Application Form Number written on the back side of the photograph.
4. Mere submission / acceptance of the Application Form or issue of the Call Letter/admit Card for the written test or being called for interview does not imply the candidate is eligible to apply for the course.
5. Incomplete Application or not supported by photocopies of relevant documents will be rejected.

The following documents must be enclosed with the Application Form:

1. Two recent Passport-size photographs – one is to be affixed on the Application Form in the space provided; the second is to be attached separately giving candidate's name and Application Form number written on the back side.
2. Photocopies of Birth Certificate or class 10th certificate from a recognized Board of examination for proof of age.
3. Photocopies of 10+2 certificate and mark-sheet or equivalent examination from recognized Board of Examination.
4. Any other certificate.

SELECTION PROCEDURE

For the selection, all the candidates will have to go in 3 stages – a written test, interview and medical examination.

Admit Card

In case you do not receive your admit card before the Date of Written Examination, you can contact the Head of the Department.

All eligible candidates can appear for the written examination even if they have not received the Admit Card.

Written Examination

All eligible candidates will be allowed to appear in the written examination.

Interview

Only those candidates who pass in written examination will be called for the interview.

All relevant certificates, mark-sheets and documents will be verified by seeing original certificates at the time of interview.

The list of selected candidates will be displayed for the Medical examination on the Hospital Notice Board.

Medical Examination

Successful candidates in written test and interview will be required to undergo a medical

examination in Holy Family Hospital, Okhla Road, New Delhi. Candidates will have to pay a nominal amount for the medical examination. Those found to be medically unfit would not be admitted for Diploma in Dialysis Technology Training Programme.

Decision of the Selection Committee shall be final.

Admission will be confirmed only after making the complete payment and submitting required documents to the Head of the Department.